

CALIFORNIA DEPARTMENT OF AGING
Division of Home and Community Living

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PROGRAM MEMO

To: OAA Title III-E Family Caregiver Support Program Subgrantees

No: 22-12

DATE ISSUED: June 12, 2022

SUBJECT: Older Adults Recovery and Resilience (OARR) Funding for the Title III-E Family Caregiver Support Program (FCSP)

EXPIRES: December 31, 2024

PROGRAMS AFFECTED: Title III-E Family Caregiver Support Program (FCSP)

SUPERSEDES: N/A

PURPOSE

This Program Memo (PM) outlines the process, methodology, and funding intent for the Fiscal Year (FY) 2022-23 and FY 2023-24 Home and Community Based Services (HCBS), Older Adults' Recovery and Resilience (OARR), Family Caregiver Support Program (FCSP), agreement numbers IF-2223-XX.

The FCSP provides a local, multifaceted system of support services to unpaid family caregivers of older adults, and grandparents, or other older relatives, with primary caregiving responsibilities for a child through access assistance, information services, respite care, supplemental services, and supportive services (i.e., assessments, counseling, support groups and training).

The purpose of the OARR funding is to strengthen older adults and caregivers' recovery and resilience from the severe isolation and health impacts from staying at home during the COVID-19 pandemic. OARR funding will serve as an additional resource to help aid the transition of older Californians back into their local communities, which will reduce isolation, loneliness, and mitigate other health concerns.

FUNDING INTENT AND ALLOWABLE EXPENSES

This OARR funding has provided \$2.8 million to the Title III-E FCSP. Funding intent is for any III-E FCSP service category and allowable program activity.

In October 2021, CDA conducted a survey of the 33 AAAs to ascertain unmet Title IIIIE needs in their respective PSAs. The recommendations put forth here are based on the responses from the AAAs as well as from our internal Title IIIIE FCSP discovery research. CDA's recommendations for implementing OARR funding are as follows:

Category	Examples
Caregiver Respite	Increase Respite Services to informal/unpaid family caregivers.
Caregiver Information Services	<ul style="list-style-type: none">- Increase caregiver outreach efforts via Title IIIIE Information Services.- Increase Family Caregiver Support Program awareness and increase caregiver engagement.
Caregiver Support Services	<ul style="list-style-type: none">- Increase Caregiver Support Services by offering additional training options (such as virtual webinars, multilingual support groups, and multilingual training resources) with specialized modules on topics such as Alzheimer's, Parkinson's, Stroke, Caregiving in COVID-19 era etc.

PROGRAM FLEXIBILITIES

Program flexibilities provided under the Major Disaster Declaration apply to the OARR funding and remain in place until further notice. Funding flexibilities provided under the Major Disaster Declaration are not applicable to OARR funding.

FUNDING FORMULA AND DISTRIBUTION

Each AAA will receive a base allocation of \$50,000 with the remaining funding allocated based on Low Income, Minority, and Geographic Isolation/Rural factors. AAAs can opt to receive the OARR funding on an advance or reimbursement basis per Welfare and Institutions Code Section 9114.

For the AAAs that have opted to receive advance funding, a check for one-sixth of the allocated funding will be issued upon execution of the contract. AAAs on an advance will not be required to submit Request for Funds.

BUDGET DISPLAYS

The Budget Displays for the OARR allocations reflect funding available between July 1, 2022 through December 31, 2024. AAAs can utilize up to 10% (maximum) of the funding for Administration. OARR funding does not have any required match and cannot be used as match for any other program.

EXPENDITURE REPORTS AND CLOSEOUT

This funding is separate from all other Title III E/Area Plan funding and must be tracked separately. Data and expenses for OARR funding should not be tracked in the NAPIS/SPR systems. Data reporting includes following categories:

- Number of service units delivered
- Number of persons served
- Total expenditure amount
- Brief narratives describing the progress, successes and challenges of the program development for OARR funding initiatives.
 - This narrative should include a description of the Title III E FCSP program prior to the OARR investment spending and include a description of what has changed and developed due to the OARR investment spending. Supporting evidence, data and documentation is encouraged, which may be valuable for informing future public investment opportunities.

Data is reported quarterly in format specified by CDA. Refer to **IF-2223, Exhibit E, Article III. Reporting Provisions** for further detail.

AAAs are required to report expenditures monthly. To report expenditures, AAAs must use the Local Finance Reporting System. Monitoring of equipment expenditures and budget narratives will take place during the funding period. These funds are subject to future audits.

These funds will end December 31, 2024 and the closeout must be completed by January 31, 2025. Closeout information will be forthcoming.

UPDATES ON ADDITIONAL FUNDING DISTRIBUTIONS: STATE AND FEDERAL

A new calendar of all current and upcoming funding has been shared with the network and is now posted on the [AAA - Contract Information](#) page of CDA's website. More tools will be posted on an ongoing basis and can be proposed to CDA's Division of Administrative Services.

INQUIRIES

For questions regarding this PM, please email: CDAFamilyCaregiver@aging.ca.gov.

_____/s/_____

Sutep Laohavanich
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Division of Home and Community Living